

**Varzella Williams**

Holland, MI 49424

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616-546-0660

**Objection:**

Highly activated manager with over 25 years of management and supervisory experience. Works with crew efficiently by planning and organizing work to achieve goals and task. Demonstrates the ability to react appropriately under pressure, multi-task in a fast-paced environment and the ability to apply good judgement while managing crew. Ensures company policies, procedures and safety standards are being executed.

Willing to relocate anywhere

**Work Experience**

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**Operational Janitorial Manager**

CSM Services - Highland, MI

April 2021 to Present

- Assigning janitorial duties to staff and regularly inspecting their work to ensure that established standards are met.
- Issuing cleaning supplies and equipment to janitorial staff as needed.
- Taking inventory of all cleaning supplies and equipment and informing management when supplies are depleted.
- Assisting with the screening and hiring of new job applicants.
- Providing training and guidance to janitorial staff.
- Resolving conflicts between janitorial staff in an efficient manner.
- Attending meetings and in-service training sessions as required.
- Performing all janitorial duties necessary in instances of staff shortages.

**Store Manager**

True North Energy/ Schmuckal Oil Co. Gas station/Convenient store - Holland, MI

October 2016 to Present

- Provided customers with prompt and courteous service
- Maintained high standards of store image and ensured the store was clean and well stocked
- Recruit, hire, onboard, train and supervise a team of 8 associates
- Reconciliation of invoices and store reports daily
- Responsible for scheduling, payroll processing and handling of all financial responsibilities
- Implement monthly promotions and price changes
- Communicate with vendors to maintain inventory at store level
- Controlled expenses, shrink, and store budget hours

**Grocery Manager**

Walmart Grocery Manager - Holland, MI

October 2016 to September 2018

Responsible for six departments grocery, deli, produce, bakery, meat, and dairy

- Maintain a clean and safe work environment by enforcing all safety standards
- Assign and coordinate work to promote efficiency of operations
- Coach, monitor and develop team members for improved performance
- Oversee product ordering and inventory controls
- Ensure customer satisfaction and a pleasant work environment
- Handling of customer care complaint issues and resolving in a timely manner

### **Store Manager**

Family Dollar/Dollar Tree - Hobart, IN

March 2005 to July 2014

Increased sales by 2% and reduced shrink by 4%

- Maintained store staff through hiring, training and development
- Training of management and associates
- Scheduling appropriately based on sales trends, stocking of shipment in order to maintain stock levels and grow sales through merchandising
- Protects customers and employees by providing a safe and clean store environment
- Determines marketing strategy by reviewing department sales records
- P & L reporting on a quarterly basis and weekly sales meetings
- Investigate audit shrink of stores, prepare written reports that summarize the investigation and develop actions to reduce shrink

### **Education**

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#### **High school diploma**

Paul Robeson High School - Chicago, IL

September 1990 to May 1994